

**Kentucky Board of Home Inspectors  
101 Sea Hero Road, Suite 100  
Frankfort, Kentucky 40601-5405**

**D. Michael Green, Chairman  
Michael Patton, Vice Chair**

**Board Meeting  
October 14, 2008  
9:00 am**

**Minutes**

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**Board Members Attending:**

D. Michael Green, Chairman  
Michael Patton, Vice Chairman  
George E. Mann, BCE Proxy

Linda L. Swearingen  
William J. Welty Sr.  
Ralph J. Wirth

**Members Absent**

Richard W. Flora

**Staff Attending:**

Dawna D. King, BCE  
Mike Bennett, Staff Attorney

**Guest Attending**

Don Gaines, A-Pass Weikel Institute  
Carolyn Quisenberry, A-Pass Weikel Institute

**Meeting Called to Order**

Mr. Green called the meeting to order. Mr. Green stated that he what he wants the board to accomplish by the first of the year is to revise the Regulations for this board, reconstruct the website to make it the central point for all board information and easily accessible, work on enforcement guidelines (Advertising, Complaints).

Reviewed and discussed previous minutes. Mr. Wirth made the motion to approve the minutes with noted change. Mr. Welty seconded the motion. Motion carried, all concurred.

## **New Business**

Discussion about the procedures to make the website easily accessible.

Reviewed September Renewals. Upon reviewing Home Inspector HI-2321 Raymond M. Floyd, Lexington, KY it was found that Mr. Floyd scheduled his Continuing Education hours after his Renewal deadline. The board discussed whether to deny Mr. Floyd's renewal. Mr. Wirth made the motion to approve his Renewal with a letter of reprimand about his CE's being submitted with his renewal application. Mr. Welty seconded the motion. Discussion. Two members in favor and 3 members opposed. Motion declined. Mr. Patton amended the motion to approve his renewal with strong reprimand letter with a deadline to attend the scheduled CE training. Discussion. Motion retracted. Mr. Floyd did not submit a completed Renewal Application therefore his license is Expired. HI-2273 Brian K. Easthom, Kenova, WV; HI-2290 Gary N. Flood, Louisville, KY; HI-2321 Raymond M. Floyd, Lexington, KY; HI-2243 Travis L. Herl, Louisville, KY; HI-2346 David W. Klapheke, Louisville, KY; HI-2067 Norman S. O'Nan, Henderson, KY; HI-2117 Robert A. Settle, Bowling Green, KY; HI-2201 Steve M. Taylor, Ft. Thomas, KY; HI-2359 Donald E. Wolfe, Sellersburg, IN; HI-2247 Michael R. Yeager, Corbin, KY; HI-2173 Gary E. Yowan, Union, KY. These licensees did not renew by September 30, 2008. Mr. Wirth made the motion to send the formal Expired letter. Mr. Welty seconded the motion. Motion carried, all concurred.

Review new Applications. Applicant Marvin H. Laster, Russellville, KY. Mr. Wirth made the motion to approve this applicant for licensure. Mr. Welty seconded the motion. Motion carried, all concurred. Applicants Carl D. Bryant, Benton, KY and Charles E. Simmons, Battletown, KY did not submit completed application forms. Mr. Welty made the motion to approve contingent upon receiving the missing information. Mr. Wirth seconded the motion.

Reviewed Pre-Licensing Course Provider Application from Professional Home Inspection Institute (PHII) for an Online Course approval. Detailed discussion. The board is not approving any online courses. Also submitted a renewal application Pre-Licensing Course Provider and courses. The Courses submitted did not include Environmental (815 KAR 60:10) and clarification of the Standards of Practice they are under. Mr. Wirth made the motion to deny because their Course Outlined does not meet the board criteria. Mr. Patton seconded the motion. Motion carried, all concurred.

Reviewed Pre-Licensing Course and Application from AHIT. Discussion. Mr. Welty made the motion to approve AHIT as a board approved Pre-Licensing Provider with the board Certification Number on all Certificates issued to its students. Mr. Wirth seconded the motion. Motion carried, all concurred.

Reviewed Continuing Education Course from AHSHI for a Seminar in Orlando, Florida scheduled for January 2009. Discussion. Mr. Wirth made a motion to approve Courses: Electrical Inspections; (SOP) How to keep your Client in Hot; (SOP) Air Conditioners & Heat pumps; (SOP) From Hail to Hurricane; (SOP) Identify that Fire Place Correctly; (SOP) Foundation Problems & Identification; Crawl Spaces & Floor Structure Defects; (SOP) Decks and Report Writing. Mr. Patton seconded the motion. Motion carried, all concurred.

Discussed guidelines for Online Courses. Discussion. Mr. Welty made the motion that the board not approve any online courses for Continuing Education. Mr. Wirth seconded the motion. Motion carried, all concurred.

### **Old Business**

Reviewed INTERNACHI Continuing Education application submitted at the August 12<sup>th</sup> meeting. Discussion. Mr. Welty made the motion to send a letter denying approval because the board is not accepting any online courses. Mrs. Swearingen seconded the motion. Motion carried, all concurred.

### **New Business**

Discussed email from Employee Relocation Council (ERC) about the board endorsing their program from Texas. This is outside the scope of the board's regulation. Mr. Wirth made the motion that Mr. Green will respond to the ERC. Mr. Mann seconded the motion. Motion carried, all concurred.

Discussed an Advisory Bulletin about Home Inspection Reports and Contracts. Mr. Patton made the motion to adopt the Advisory Bulletin pertinent to Reports and Contracts. Mr. Wirth seconded the motion. Motion carried, all concurred. Mr. Patton will work out a procedure for creating Advisory Bulletins.

Revised Regulations 815 KAR 60:10. At the next schedule board meeting the board will review and revise Regulations 815 KAR 60:20; 60:30 and 60:40. At the next scheduled meeting the board will revise the Initial Application.

Discussed email from Jesse Aronstein, Architect, about Advisory Bulletin #07-001 about FPE Panels. Mr. Wirth made the motion that Mr. Green respond to Mr. Aronstein about him speaking to the Board at the next scheduled board meeting but advise him he should go to the Electrical Advisory Board concerning his questions. Mr. Welty seconded the motion. Motion carried, all concurred.

### **Adjournment**

Mr. Welty made the motion to adjourn the meeting. Mr. Wirth seconded the motion. Motion carried, all concurred. Next meeting is scheduled for November 13, 2008 at 9:00 am at the Department of Housing, Buildings & Construction, 101 Sea Hero Road, Suite 100, Frankfort, Kentucky 40601-5405.